



Updated: June 2010 – Provisional

**CERTIFICATE IN APPLIED MANAGEMENT (NONPROFIT / HUMAN SERVICES)
CAM6 COURSE CALENDAR 2010 – 2011**

Module	Release Date/Virtual Classroom	Workshop Seminar/Tutorial	Assignment Posting Date
1: Setting the Scene: An Introduction to Management Theory	Monday October 18 th 2010	Saturday October 30 th 2010 9am – 3pm	Monday November 29 th 2010
2: Managing Yourself (1) Professional Development and Communications	Monday November 29 th 2010	Saturday December 11 th 2010 9am – 3pm	Monday January 17 th 2011
3: Managing Other People (1): Teamwork, Leadership & Motivation	Monday January 17 th 2011	Saturday January 29 th 2011 9am – 3pm	Monday February 28 th 2011
4: Managing Other People (2) Introduction to Employment Law	Monday February 28 th 2011	Saturday March 12 th 2011 9am – 3pm	Monday April 11 th 2011
5: Managing Finance (1): Financial Management in Nonprofit Sector/Human Services	Monday April 11 th 2011	Saturday April 23 rd 2011 9am – 3pm	Monday May 23 rd 2011
6: Managing Service Quality	Monday May 23 rd 2011	Saturday June 11 th 2011 9am – 3pm	Monday July 11 ⁿ 2011