

# Diploma in Training and Education in Supported Employment



OPEN TRAINING  
COLLEGE

www.opentrainingcollege.com

The revised and updated Diploma in Training and Education in Supported Employment is an exciting and practically oriented open learning course validated through NUI, Galway. It provides participants from the whole of Ireland (North and South) with a broad understanding of Supported Employment as a model of service delivery in a variety of disability and health related contexts. The course is targeted at staff and managers working in mainstream supported employment services, vocational, workshop, sheltered occupational services and at staff working with other groups seeking social inclusion through work. It is suited to aspiring job facilitators / developers, job coaches, employment officers, day centre staff, those working in the Government's Supported Employment programme and staff of special schools and colleges, who aim to assist people to make the transition into integrated employment.

## Course Objectives:

On completion of this course participants will have developed the professional skills required to manage the process of assisting individuals to:

- Be the key decision marker in the career planning process
- Identify and find jobs that suit their aspirations and abilities
- Learn the skills required to do and keep the job
- Develop desired career paths to suit their aspirations

## Support

A tutor will be appointed to support you through your studies. *You will have:*

- A schedule of telephone tutorials twice per month
- Regular contact with tutor via e-mail each week
- A hotline to your tutor for emergencies
- eLearning student supports on-line
- Facilitation of development of support network for job coaches / employment facilitators
- Facilitation of development of an on-line 'community of practice' for job coaches / employment facilitators nationally

## Award

- Course accredited by National University of Ireland, Galway (NUI, Galway)
- Participants are awarded an NUI, Galway - Diploma in Training and Education
- Automatic access to 3rd year of a 4 year: Honours BA Degree in Training and Education or Honours BA Degree in Applied Social Studies (Disability)

## Course Content

**Eight open learning modules will be provided which include course reading and interactive activities. The content of the modules include:**

- History of Supported Employment
- Philosophy, values, principles and techniques underpinning Supported Employment
- Person Centred Focus to working with individuals
- Vocational profiling and career planning
- Marketing Supported Employment
- Progression into work - Job targeting, Job matching, Job and Environmental analysis, mapping out natural supports
- Developing ongoing support strategies within work and in the wider local community
- Learning on the Job - Using systematic instruction
- Managing yourself in the context of Supported Employment
- Working with job seekers with mental illness
- Employment legislation in relation to employer and employees rights
- Quality in delivering supported employment services
- Learning and training within groups
- Training - Course design

## Course Details:

- 18 months duration
- 8 x 2 day workshops
- 2-day best practice placement
- Individual telephone tutorials every 2 weeks
- eLearning support
- Individual tutor feedback on submitted assignments

To apply complete **all** sections on the application form and the Agency Support Agreement and return to:

Applications

The Open Training College  
Prospect Hall, Willowfield Park  
Goatstown  
Dublin 14  
Ireland

Tel: (+353-1) 2988544  
Fax: (+353-1) 2987004  
Email: info.otc@smh.ie

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Every effort will be made to run courses as advertised but the College reserves the right to amend courses as necessary and to postpone or cancel courses at its discretion.

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